



PARAY SCHOOL OF NURSING

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JOB ADVERTISEMENT

DESCRIPTION: Paray School of Nursing is seeking highly organized **FEMALE STUDENTS WARDEN (HOUSE MOTHER)**. The officer will assist the Principal Nurse Educator to advance the mission and vision of the institution in the areas of academic affairs with particular emphasis on efficient implementation of academic programs/ activities, policies and other initiatives as outlined in the Institution strategic plan.

DUTIES:

- Assist the PNE in ensuring cleanliness of the Facility and its surrounding (administration offices, students' residences, staff offices and dining hall).
- Ensures that student's observe school policies at all times.
- Ensures that the students attend mass on stipulated days and time.
- Collaborates with Dean of students affairs to attend students' requests.
- Fairly resolve the student's grievances.
- Induction of domestic staff
- Enforce rules and regulations among support (cleaners)staff and students.

QUALIFICATIONS

COSC OR BETTER

OTHER REQUIREMENTS

- Diploma Course in Social Science will be an added advantage
- Supervisory experience will be another added advantage

